

APPLICATION FOR EMPLOYMENT



BIG ROCK

Please complete all sections of this form.

Position applied for:	
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Applicant Information

Surname:		First name:	
Email:		Address:	
Mobile no:			
Home tel no:			

If currently employed, how much notice are you required to give?	
Current salary:	
Do you consider yourself to have a disability? If yes, please describe the nature of your disability and any adjustments we could make to accommodate your needs.	

Education

Date(s)	School/College/University	Course	Qualification and grade

Qualifications and Training - Include details of membership of any professional bodies/institutions or any other professional qualifications.

Date(s)	Course	Qualification

Employment - List all your employment history, explaining any gaps.

Dates (from-to)	Employer	Position	Duties	Reason for leaving

Supporting information - Please outline how your knowledge, skills and experiences meet the criteria required for this role plus any additional information you feel will support your application. The text box will expand as you type.

References – Please provide contact details for 2 referees, ensuring that at least one is your current or most recent employer. Please note: referees will only be contacted when an offer of employment has been made.

Referee 1:		Referee 2:	
Name:		Name:	
Position:		Position:	
Relation:		Relation:	
Address:		Address:	
Telephone No:		Telephone no:	

Email Address:	
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Email Address:	
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Criminal Convictions

Have you had any previous convictions not regarded as spent under the Rehabilitation of Offenders Act 1974? (Delete as appropriate) **YES / NO**

If yes, please provide details:

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Please note: To ensure the safety of our customers, Big Rock Climbing Centre requires that all staff who will provide instruction have their criminal records checked. However, the company is committed to the promotion and delivery of equal opportunities to staff and so has a policy to ensure ex-offenders are not discriminated against.

All offences, other than sexual crimes against a child or vulnerable adult, will be treated on an individual basis taking into account issues such as the risk to the customers, the circumstances of the offence (e.g. what it was, is it relevant to role, how long ago it was) and the reputation of the company.

Data Protection

As part of the recruitment procedure we may collect and store sensitive personal data about you. We are required by law to obtain your consent to such data being recorded. It is our policy to store data relating to recruitment procedures for *12 months* after the date on which it is submitted, for internal auditing purposes. Any information of this nature will be treated confidentially.

I declare the information given on this form is correct to the best of my knowledge and acknowledge that by signing this form I give my consent to sensitive personal information being recorded and stored. If completing this form electronically, typing your name will be accepted as an e-signature.

Signature		Date	
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Please return the completed form as indicated on the job advert you are responding to.